

# **Fire Evacuation Procedure**

My fire evacuation procedure is as shown on the house plans attached to this policy.

I will evacuate the children as quietly and calmly as possible and will lead the children out of the nearest and safest exit. I will follow these simple procedures

If there's a fire, we will

- Stop what we are doing
- Listen carefully to what we are told to do next
- Leave the house with our childminder
- Wait until it is safe to back inside



The meeting point in the event of a fire will be outside on the forecourt where my vehicles are parked as the gates will be kept close at all times whilst children are at my setting.

I will contact parents if a fire occurs and arrange if possible for the children to be moved to my emergency carers, these are listed in my Accident and Emergency Policy, until parents are able to collect their children.



I will practice with the children, my emergency evacuation procedure at least every six months; I will let the parents know when I will be doing this.

I will operate a NO SMOKING policy on the premises whilst children are in my care. See No Smoking Policy

The Somerset Fire and Rescue Service have carried out a fire inspection on my premises.

A fire blanket is situated in the kitchen near the front entrance.

Parents signature .....

Childminders signature.....

Date: .....

Reviewed on : 13/09/11