

## **Hoe Farm Childminding Overnight Stay Policy**

I can provide overnight care for children over the age of 5 years of which one can be under the age of eight.

If your child is left with me I expect the child to be provided with adequate clothing and toiletries for their stay. They will also need a change of clothing for the next day.

If your child is attending school whilst they are with me you will need to inform the school that the child is with me so collection arrangements can be made. If they have homework please inform me so that I can provide them with an area in which they can work.

Whilst the child is in my care, myself and not any other member of my family will care for them.

If you wish to supply your own bedding that is acceptable. Please let the child bring any comforters or belongings that will make the child feel at ease. (i.e. a cuddly toy, blanket or their own pillow).

It will be normal practice to sleep on an a put me up bed or a Readybed, and for your child to share a room with one of my children. If this is unacceptable please let me know so I can make other arrangements.

Please let me know of any dietary or medical requirements that your child had please refer to my dietary and management of medicines policies.



All exterior doors will be locked whilst your child is staying with me and your child will be made aware of any emergency evacuation procedures.

I will need emergency contact numbers, this will need to include where you are staying if you are away. I will also need details of a person to which I can contact should you be unavailable in case your child becomes distressed, ill or for emergency purposes. This person will need to be on your list of emergency contacts (on the who can collect my child permission form).

If the child becomes ill i.e sickness or diarrhoea I will ask if possible for someone to collect the child, please refer to by sickness policy.

Above all I want your child to feel part of my family and both parents and children to feel at ease.

Reviewed 13/09/11